



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

Joyce Dickerson
District 2

Paul Livingston
District 4

Greg Pearce (Chair)
District 6

Jim Manning
District 8

Kelvin Washington
District 10

**Administration and Finance Committee Actions Report
Tuesday, November 24th, 2015
6:00PM**

Call To Order: Pearce

Approval of Minutes

1. Regular Session: October 27, 2015: Approved as amended. The minutes will be updated to reflect that Mr. Pearce called the October 27, 2015 Administration and Finance Committee meeting to order.

Adoption of Agenda: Adopted as amended. Items 7, Decker Center Change Order #1 and 8, Magistrates, Authorization of Negotiation of Purchase Contract for 144 O'Neil Ct and 4913 North Main St properties, were added to the agenda as action items.

Items for Action:

2. Council-Administrator Form of Government Training; Council Rule Amendment; Disciplinary Policy for Employees: The Committee recommended that Council accept this as item as information. **CONSENT**
3. Changes to Policy on Requiring Employees to Sign Documents: The Committee deferred this item to the December 15, 2015 Committee meeting. Staff will provide the Committee with a copy of the County's disciplinary action form for their consideration.
4. Council member Jackson's Motion Regarding Hourly Rates for Transportation Engineers and Part-time Interns: Council deferred this item to a future Committee meeting. The County's Legal Department will review the language included in the Program Development Team contract as it relates to Exhibit E.
5. Consulting and Representation Services – Disaster Recovery RFP: The Committee recommended that Council refer this item to the December 8, 2015 Council meeting for consideration as an Executive Session item.
6. Richland County Sheriff's Department Victims of Crime Act Special Solicitation Grant; Equipment Only; 20% match: The Committee recommended that Council approve the



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request to accept the Victims of Crime Act-Special Solicitation grant, if awarded, to fund the purchase of equipment / supplies and training costs for the Richland County Sheriff's Department Victim Services Unit. The total amount of grant funding applied for is \$72,400, which includes a 20% grant match of \$14,480. **CONSENT**

7. Decker Center Change Order #1: The Committee recommended that Council approve the Decker Center Change Order #1 in the amount of \$54,507.
8. Magistrates, Authorization of Negotiation of Purchase Contract for 144 O'Neil Ct and 4913 North Main St properties: The Committee forwarded this item to Council without a recommendation.

Adjournment: 6:52PM